

## ATTENDANCE AGREEMENT

Participant selection is partially based on the potential for each participant's unique contributions to enhance the collective learning experience. **Therefore, a commitment to attendance is critical.** As a result, successful completion of the program stipulates that participants miss no more than one program day. The absence can take the form of one non-mandatory program day or two half days. Late arrivals and early departures are considered half-day absences. There is no opportunity for make-up sessions or extra credit to allow for missed absences.

**NOTE!**

**Attendance is MANDATORY at the Opening Retreat on September 16-18, 2026 Simulated Society Program Day on November 19, 2026 and at the Closing Retreat & Graduation on June 10, 2027. Please note that work-sponsored travel, family vacations, etc. do not constitute an excused absence for these mandatory program days.**

A participant who fails to meet the above requirements will be asked to withdraw from the program and is not eligible for Graduation. We realize that unforeseen circumstances can impact even the best of intentions. These situations will be reviewed individually, with the decision regarding the participant's status made by the Leadership Columbus Board of Trustees and Executive Director. If dismissal occurs, there will be no refund of any portion of tuition money.

## PAYMENT AGREEMENT

Tuition for the Signature Program is \$5,925. If accepted into the Signature Program, full payment of tuition is due by August 7, 2026. If a participant withdraws from the program before August 7, 2026, a refund of any tuition paid minus a \$500 administrative fee will be made. No refunds will be issued if a participant withdraws after August 7, 2026.

## **APPLICANT SIGNATURE AND COMMITMENT**

I understand the terms of the Attendance and Payment Agreements. If selected, I plan to attend each function in its entirety and devote the time and effort necessary to be a contributing member of the Leadership Columbus program.

Applicant Name (print): \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **SUPERVISOR SIGNATURE (WHERE APPLICABLE)**

I understand the terms of the Attendance and Payment Agreements and approve this applicant for participation in the Leadership Columbus program. I understand they will devote one full weekday per month to the Signature Program as well as all referenced above mandatory sessions and fully support their involvement.

Supervisor Name (Print): \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_